

Preschool Committee Work Plan 2009-2010

Meeting History:

October 1, 2009 (Floyd & Compton assist Committee)

October 8, 2009 (Donaldson-Jenkins, Preschool Committee & Preschool Task Force co-chairs)

October 12, 2009 (Donaldson-Jenkins, Preschool Committee & Preschool Task Force co-chairs)

October 19, 2009 (Donaldson-Jenkins, Preschool Committee & Preschool Task Force co-chairs)

Updated by Vivian Correa (02/03/10)

Updates are highlighted in Yellow

Target/Needs	Tasks	Action	Contact	Projected Date	Completion Date	Comments
Annual Report to Legislature	Submit the Preschool Report by February 2010	<p>Provide Preschool Committee with a draft of the 2008-2009 Report.</p> <p>Preschool Committee will revise draft and submit to OEC prior to final submission.</p> <p>Develop new guidelines and timeline for collaborating with OEC in developing reports in the future.</p> <p>Dea Baldwin has requested policy and guidelines for report process from Marlene Metts (10/2009)</p>	<p>Norma Donaldson-Jenkins Marlene Metts Michelle Bishop</p> <p>Vivian Correa (Chair) Dea Baldwin, and Diane Gaskins Preschool Committee</p>	Ongoing	Report due to the Legislature on February 1, 2010	<p>Correa and Preschool Committee recieved draft report on 12/03/09</p> <p>Correa requested input from Preschool Committee members.</p> <p>Correa provided editing and revision on 12/13/09</p> <p>To date, a copy of the final report has not been given to the Preschool Committee (see attached edited report)</p>
Certification	B-6 Endorsement	Meeting between Jim Turner and Preschool Committee representatives to begin	Jim Turner, Office of Certification	Ongoing		<p>Meeting was held at OEC on 11/02/09. Turner encouraged us to move forward on ECSE</p>

Target/Needs	Tasks	Action	Contact	Projected Date	Completion Date	Comments
		discussion of Prek Disability Certification.	Vivian Correa (Chair) Dea Baldwin, and Diane Gaskins Preschool Committee Bill Brown Norma Donaldson-Jenkins			certification and outline the policies and procedures for implementing the addition of a certification. Norma agreed to put a Task Force together to begin the process. It was expected that the task force was going to meet in January 2010.
Professional Development that targets improvements in the preschool related SPP indicators	SPP Indicator 6 Preschool with IEPs w/ typical					
	SPP Indicator 7 Preschool w/ improvement					
	SPP Indicator 8 Parent Involvement					This has the potential to be preschool specific, but currently more K-12 non specific
	SPP Indicator 11 Parental consent					
	SPP Indicator 12 Part C to Part B					
	Regional Training on Child Outcome Process	Norma will be conducting training across regions.		January, 2010		Need an update on what this entails and the connection with the ECO Center materials Do materials need to be posted on website?
	RESEARCH TO PRACTICE	Send recommendations to Marlene Metts that we would like to make sure a percentage of the sessions at the R to P	Marlene Metts Norma Jenkins-Donaldson	November, 2009		Topics to consider for 2010 R to P: <ul style="list-style-type: none"> • PBS • ELL • Preschool emergent

Target/Needs	Tasks	Action	Contact	Projected Date	Completion Date	Comments
		<p>are focused on preschool issues. Additionally, ask that a date be identified well in advance of the institute and a “save the date” message be sent to all constituents.</p> <p>Identify speakers and sessions that focus on ECSE</p> <p>Identify ways to better disseminate the conference</p>	Recommendations from Preschool Committee and Preschool Task Force			<p>literacy and math</p> <ul style="list-style-type: none"> • Inclusion • Recognition and Response (RTI for preschool) <p>How do we identify the “needs” for the workshops each summer? (e.g., Survey Monkey)</p> <p>Previously there was a 4-day conference dedicated to Preschool issue.</p>
	AEPS follow-up training	<p>We recommend 2 sessions be provided at the Research to Practice Institute with a total of 6 AEPS trainers. Trainers will be compensated for travel, meals, and honorarium at the daily rate of \$35 an hour.</p> <p>M -W 3 Trainers per session</p> <p>T - Th 3 Trainers per session</p>	Norma Jenkins-Donaldson	<p>November, 2009</p> <p>February, 2010 (ID possible sessions and presenters)</p>		<p>Norma has contacted Marlene Sellers to get the list of AEPS trainers. She is accessing the training database. As many as 13 trainers might be identified.</p> <p>The list that was provided by Norma on 10/19/09 is not inclusive of some district trainers.</p> <p>Norma will provide us with the list of trainers from the sign up sheet.</p>

Target/Needs	Tasks	Action	Contact	Projected Date	Completion Date	Comments
						Norma contacted Correa 12/7/09 requesting suggestions for RTP sessions focused on ECSE. The RTP will be held at Lugoff-Elgin Middle School in Lugoff, SC again for the week of July 12-16, 2010
Funding	IDEA/OEC Competitive Grants	Provide a link to all funded project abstracts on OEC website Provide a system of disseminating the results of all funded projects.	Norma Donaldson-Jenkins Vanessa Nelson-Reed			Vanessa Nelson-Reed addressed the Executive Committee on 01/25/10 on the competitive grant process and procedures. Updates will be discussed on Feb. 5, 2010.
	Pursue line-item budget for Preschool Activities	Discuss the possibilities of set aside money for preschool initiatives.	Marlene Metts	Ongoing		
	Pursuing other sources of grant funding	Speak with OEC and others about grant funding and collaborative project to address the needs of preschooler and their families		Ongoing		The model might be the OEC, Federation of Families, and Mental Health Summit conference (shared agenda grant).
Information Dissemination	SCDE-OEC Preschool Webpage	The OEC website need to be made more “user-friendly” for preschool information. Meet with the webmaster and create new location for preschool information.	Marlene Metts Norma Donaldson-Jenkins Preschool Committee	On going		Currently, a website is available through Horry District. Consider using this link for preschool information until the OEC website is fixed. Norma will need to check on whether the Horry

Target/Needs	Tasks	Action	Contact	Projected Date	Completion Date	Comments
		Begin to populate the OEC website with beneficial links to information on preschool disability services. Have a link for the Preschool Committee and the Preschool Task Force				<p>County website can link to OEC.</p> <p>The Preschool Committee and Task Force need to discuss what should be added to the website.</p> <p>Michelle Bishop addressed the Executive Committee about the OEC website. Updates will be discussed on Feb. 5, 2010.</p>
	District Contacts	We recommend that the OEC provide the Preschool Committee and Task Force with a list every September of contacts for preschool disability services.	<p>Marlene Metts</p> <p>Norma Jenkins-Donaldson</p> <p>Preschool Committee</p>	Ongoing		<p>Currently, the list is incomplete and each member of the Preschool task force is trying to fill in the contacts.</p> <p>These procedures should be implemented by the OEC not by the preschool task force members or individual districts.</p> <p>Lori James sends spreadsheet to directors each year (preschool is in the spreadsheet)</p> <p>Norma calls people in her region only to fill in missing information.</p>
	Interagency Communication	Share minutes of the meetings with OEC and agencies that serve 0-5	Norma Donaldson-Jenkins	Ongoing		

Target/Needs	Tasks	Action	Contact	Projected Date	Completion Date	Comments
		children with disabilities.				
	Revise Child Find Brochure	Submit a draft of current Child Find Brochure to Preschool Committee and as members to make suggested revisions.				
	Regional Meetings	Facilitate “town-hall” meetings with regional folks in ECSE using the current OEC organizational structure		Ongoing	Pilot test a meeting in Spring 2010 with one region?	
	State-wide Conference	Consider hosting a Summit for EC and ECSE folks in 2010 – Focus would be on improving all ECSE indicators and on enhancing communication across agencies.	Norma Donaldson-Jenkins	Ongoing		<p>Consider providing CEUs for the Summit and other Prof Dev workshops.</p> <p>Pursue funding for the Summit</p> <p>Include all agencies and organizations working with 0-6.</p> <p>Talk Mike Paget and Vanessa Nelson-Reed about this initiative.</p> <p>We might want to consider writing a grant for this conference.</p>